

CLASS TIMES

Classes take place on Sundays from 10:45 a.m. – 12:00 p.m. Please bring your child to class on time – lateness disrupts the flow of the class. Grades 1-7 are located in the Cathedral School building on Liberty Street. If the building is not open, please stay with your child until it is open and staffed appropriately. Grade 8 is in the nursery, and grades 9-12 are in the Teen Room, both off of Bishop Rhoades Hall. These grades can be dropped off and picked up at the side entrance of the church.

Please pick your child up at noon. The children get worried when you do not show up on time. We will stay with your children until you arrive, but being on time will be greatly appreciated.

SECURITY

The school doors are kept locked and monitored at all times. If no one is at the door when you arrive, please ring the bell. Becky, a catechist, or other volunteer will be in the building by 10:40 a.m. unless Mass is still taking place.

If there are child custody issues in regards to picking up your children, you **must** notify Becky.

Each volunteer is required to obtain a State Police background & Child Abuse Clearance, as well as complete a diocesan Safe Environment Training, according to the Diocese of Harrisburg Youth Protection Policies.

EMERGENCIES

If you need to call the school during class time, call 234-3797; however, you are more likely to reach Becky on her cell at 917-0092.

ATTENDANCE

If you know in advance your child will be absent, please notify your child's teacher. If a child is ill, you can leave a message at the Religious Education office (232-2169 x211), on Becky's cell phone, or send a brief note the following week.

DISCIPLINE

If a child needs to be removed from a classroom due to behavior, s/he will spend some time in the office with Becky or a volunteer. The catechist or Becky will let you know of any ongoing problems. If anything is going on in a child's life that the catechist should be aware of, don't hesitate to communicate that to the catechist or Becky.

WEAPONS

If a student is discovered with a weapon, law enforcement will be notified. Students will be suspended from the program pending review of their situation.

CELL PHONES & ELECTRONIC DEVICES

Cell phones, ipods, Game Boys, etc. should not be seen in class. If they are, they will be confiscated until class is over.

FOOD

Other than prearranged snacks for the class, please do not bring food or drinks into the school.

INCLEMENT WEATHER

For cancellations due to weather, please watch channel 27 WHTM. You can also call the Religious Education office and listen to the voicemail message.

VISITORS

Please notify us in advance if your child will bring a friend to class. We will need emergency contact and medical information.